

CHAPTER 21. STUDENT SERVICES

SUBCHAPTER QQ. PROVISIONS FOR NOTICE TO STUDENTS REGARDING TUITION SET ASIDE FOR FINANCIAL ASSISTANCE

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21.2230. Authority and Purpose.

(a) Authority. Authority for this subchapter is provided in the Texas Education Code, Subchapter B, Chapter 56, Section 56.014, Notice to Students Regarding Tuition Set Aside for Financial Assistance.

(b) Purpose. The purpose is to prescribe minimum standards for institutions of higher education to use in providing notices to students regarding the specific amount of each student's designated tuition required to be set aside for financial assistance.

21.2231. Definitions.

The following words and terms, when used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise:

- (1) Board -- The Texas Higher Education Coordinating Board.
- (2) Board Staff -- The staff of the Texas Higher Education Coordinating Board.
- (3) Commissioner -- The Commissioner of Higher Education. As used in this subchapter, "Commissioner" means the agency acting through its executive and his or her designees, staff, or agents.
- (4) Institution of Higher Education -- Any public technical institute, public junior college, public senior college or university, medical or dental unit, public state college, or other agency of higher education as defined in Texas Education Code, Section 61.003.

21.2232. Notice to Students.

(a) Each institution of higher education that is required to set aside a portion of a student's designated tuition to provide financial assistance shall provide to each student who pays designated tuition a notice regarding the specific amount that is required to be set aside in accordance with the uniform standards prescribed by the Commissioner.

(b) The institution shall conform to the uniform standards prescribed by the Commissioner and must include the notice with one of the following:

(1) the student's tuition bill or billing statement, if the institution provides the student with a printed bill or statement for the payment of tuition;

(2) the student's tuition receipt, if the institution provides the student with a printed receipt for the payment of tuition; or

(3) a statement prominently displayed in an e-mail, if the institution does not provide the student with a printed tuition bill, statement, or receipt.

(c) Institutions of higher education shall comply with the standards and requirements not later than the 2010 spring semester.